## **2.13 Authorized Signatures Policy**

The Board of KC International Academy adopts the following policy which shall be effective on the date that the policy is adopted by the Board.

**Section 2.13.1.** The Board of KC International Academy shall designate at least one current board member to be included as an authorized signature on all financial accounts of the school.

**Section 2.13.2**. The Board of KC International Academy shall notify all financial institutions that serve the school of the board member who is to be included as an authorized signature on financial accounts.

**Section 2.13.3**. The Board of KC International Academy shall annually certify to its sponsor that the financial institutions that serve the school have on file the authorization form for the board member who is to be the signature on all financial account.